

# Calapooia Watershed Council

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*Mission: Providing opportunities for membership to cooperate in promoting the health of the watershed and its communities.*

## Calapooia Watershed Council Meeting Minutes

Calapooia Watershed Council (CWC) Board of Directors and Council members held their monthly meeting at the Brownsville Library, Brownsville, Oregon on May 13<sup>th</sup>, 2009 beginning at 7:00 p.m.

Present at the meeting were the following members of the Board of Directors:

Bud Baumgartner	Mark Running
Dee Swayze	John Perry
Dave Furtwangler	Frank Lamb
Alice Smith	Debbie Colbert
Roger Ruckert	Scott Sayer

Absent from the meetings were the following Directors:

Connie Burdick

A sufficient number of directors were present to constitute a quorum.

Also present at the meeting were:

Tara Putney, <i>Coordinator</i>	Peter Jensen
Jim Ewing	John Joiner
Mike Nehls	Matthew Fiorito
Kevin Van Cleave	Don Ware
Wolf Krebs	Seaton McLennan
Jim Wagner	Adam Stebbins
Del Shirley	Lance Gatchell
Dave Rand	Erika Lang, <i>Regional Landowner Outreach Coordinator</i>
Taylor Bortz, <i>Program Assistant</i>	

On behalf of the CWC Secretary, Taylor Bortz recorded the minutes.

### **AGENDA ITEM:**

#### **Public Comment/Board of Directors Comment**

#### **DISCUSSION:**

The Calapooia Watershed Council was awarded the Oregon Governor's grant that Erika applied for in the amount of \$45,706 to support landowner outreach for CREP. This funding will be used by all three councils. The grant comes from environmental fines by off shore polluters, organized by the National Fish and Wildlife Foundation.

Council members and contractors will be leading ivy removal crews on Saturday morning at 9 am in Bryant Park, Albany at their Down by the Riverside SOLV event. Additional volunteers welcome.



**Non-profit update:** The Council became an Oregon Non-Profit Corporation with tax-exempt status in November 2008, in order to exercise more control over fiscal management and to manage risk and liability. At present the Council is in the process of bringing fiscal management in house and also managing risk by purchasing general liability insurance for the Council, the Board of Directors, and the Coordinator.

**Brownsville Dam Update:** The Council is supporting the City of Brownsville by creating an operations and maintenance manual for the pump station, which city employees will use when the City takes over the pump station this August. In addition the Council will support the electricity bill of the pump station for the next 10 year. The area has been fenced to protect the pump equipment from vandalism.

**Sodom Update:** So far there have been 2 technical team and 2 landowner meetings. The Council has secured \$117,000 from OWEB for technical assistance and outreach. At the technical team meeting on May 13<sup>th</sup>, the panel of agency stakeholders and engineers analyzed the preliminary alternatives for site management and narrowed the alternatives down to the following options: interim option, fish passage option, transfer most flows to Sodom Ditch and restore the channel, and transfer most flows to the Calapooia River and restore the river channel. The next technical team and landowner meetings will focus on finding a flow management alternative agreeable to all stakeholders after analysis of hydraulic modeling results and LiDAR floodplain data.

**Landowner Recruitment for Restoration Update:** Erika recruited 5 landowners for restoration projects in the Brush Creek sub-basin and secured over \$500,000 for regional restoration projects. Over all she has recruited 45 landowners for restoration projects across the South Santiam, North Santiam and Calapooia Watersheds and will have completed 16 restoration projects by the end of summer 2009. Erika is now focusing the program on the Courtney Creek sub-basin and is planning to complete 21 restoration projects over the next 2 years, which will include livestock fencing, off channel watering, weed control, native plantings, CREP recruitment and assistance, and instream work. She'd like to recruit Council members to conduct volunteer monitoring of restoration projects and to sign off on completed projects.

#### **Middle Reach Update:**

The Middle Reach of the Calapooia River spans from Sodom Dam (RM 28) to the former Brownsville Dam site (RM 36). OWEB Technical Assistance T2 funds recently supported the Council's Middle Calapooia River Project Implementation Plan, which identifies over fifty projects in this reach and prioritizes them according to parameters such as fish habitat and water quality benefits, risk of failure, cost, and landowner participation levels. In order to provide detailed analysis of the eight-mile Middle Reach, four sub-reaches were established. All the landowners in the 1.62 mile section of Reach Three (R-3), located just west of Brownsville, have been recruited to pursue designs for recommended restoration and conservation activities. Tara has applied for NFWF funding and restoration funding from OWEB to implement the Reach 3 restoration designs provided by River Design Group.

#### **Noxious Weed Program Update:**

The Council's weed inventory contractor Jeff Jones has been inventorying the upper watershed for false brome and English ivy this week. Tara, Taylor, Dee, and Alice have assisted with the inventory. The findings of the inventory will be presented at the June Council meeting.

**Bowers Rock Update:** OWEB representatives have evaluated the DOGAMI design to connect the Bowers Rock gravel pits with the Willamette River and found the design is insufficient and needs to be revised. At the June Council meeting Board members will decide whether or not to continue being involved with the project.

**Albany/Lower Calapooia Update:** In the meantime, Meyer Memorial Trust would like the Council to begin focusing on outreach in Albany and the lower reaches of the Calapooia River. The Council will find out if the Meyer Memorial Trust will grant funding for the Calapooia as a model watershed in July.

**AGENDA ITEM:**

**Board Discussion and Decisions**

**Decision #1 Take OWEB Council Support Grant in house?**

**DISCUSSION:**

The Management Committee feels strongly that the Council should begin taking fiscal administration in house, and the Council can start with the Council Support grant in July 2009. Managing this grant will be a learning experience that will help the Coordinator and Board determine if future grants should be brought in house. Tara is investigating accountant services for assisting with the grant. The advantage of taking the grant in house is that the Council will be able to recapture some of the grant funding to pay for expanded staff capacity. Currently with CPRCD managing Council funds, 10% of every grant is paid to CPRCD for service.

**DECISION:**

The Council will begin managing the OWEB Council Support Grant in July.

**Decision #2 Adoption of Conflict of Interest Policy and Procedures**

**DISCUSSION:**

Attorney Deb Dyson drafted a Conflict of Interest policy for the Council. After approving the policy the next step is to go through a checklist with Board Members to determine potential conflict of interest.

**DECISION:**

The Board will adopt the Conflict of Interest Policy.

**AGENDA ITEM:**

**Additional Board Updates**

Now that the Council is a non-profit corporation, we need to elect a treasurer. The Council will outline treasurer duties and responsibilities and elect a treasurer in June. Tara is in the process of developing a Procedures and Policy Manual for the Board, based on example templates from the Oregon Network of Watershed Councils, and hopes to complete it by July 1<sup>st</sup>. The manual will include procedures and policies regarding employees, contracts, fiscal management, and conflict of interest. The Bowers Rock project will be discussed at the Projects Committee meeting and a formal decision will be made at the June Council meeting.

**AGENDA ITEM:**

**Board Elections, *Mark Running Council Co-Chair***

Now that the Council is a non-profit we have switched from being led by an informal Steering Committee to having a formal Board of Directors. Attorney Deb Dyson outlined the process for electing new Board Members. Alice Smith and Scott Sayer are retiring from the Board; Bud, Roger, Debbie, Connie, Dee, and John are half way through their terms; and Dave, Frank, and Mark have been reappointed. It is the Board's recommendation that Matthew Fiorito and Lance Gatchell be appointed to the Board seats vacated by Alice and Scott. Matthew Fiorito is a Forest Engineer with Weyerhaeuser and graduated from OSU with a degree in Forest Engineering. His wife is a teacher at Central Linn High School and the two live in Junction City. Matthew's hobbies include riding horses and hunting for shed antlers. Lance has been a hydrologist with the US Forest Service in Sweet Home for 2 years. He grew up in Cottage Grove, went to OSU, and has worked with the Mid Coast Watershed Council and Sweet Home Planning Committee. Lance's hydrology work has taken him abroad to Palau, Morocco, Sumatra, and Rwanda.

**DECISION:**

Appoint Matthew Fiorito and Lance Gatchell to the Board of Directors. Reappoint Mark Running, Dave Furtwangler, and Frank Lamb.

**AGENDA ITEM:**

**Presentation of CWC Awards**

Peter Jensen presented the 2<sup>nd</sup> Annual Peter Jensen Award to Mike Nehls of Brownsville. Over the years Mike has been instrumental to the Council in getting restoration projects successfully completed, providing native plants from his nursery Native Grounds, assisting with plantings and Park restoration projects, serving on the Council's Steering Committee, and helping Erika with landowner restoration projects.

Tara Putney presented Alice Smith and Scott Sayer with the Calapooia Awards. Alice has volunteered extensively with the Council's Noxious Weed Control Program and Scott has volunteered his time to survey the Middle Reach and Sodom Ditch by kayak. It is the Council's hope that they will continue to be involved with Council activities.

The meeting was adjourned at approximately 9:00 p.m. The next council meeting and board meeting will be held on June 10<sup>th</sup>, 2009 at the Brownsville Library.

**READ AND APPROVED by the Board of Directors on \_\_\_\_\_, 2009**

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Secretary