



Calapooia Watershed Council

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CWC Board of Directors Meeting

January 9, 2018, 7-8 pm

Meeting Minutes

Calapooia Watershed Council (CWC) held their monthly Council meeting in the Brownsville Community Room on January 9th, 2019 beginning at 7pm.

Present at the meeting were the following members of the Board of Directors:

Nate Meehan	Jim Merzenich	Jim Wagner	Heather Medina Saucedo
Dee Swayze	Matt Mellenthin	John Joiner	Aimee Addison
George Pugh			

Absent from the meeting were the following members of the Board of Directors:

Mark Running
Rick Jones

Also present at the meeting were:

Collin McCandless, Executive Director
Fiona Julian, Administrative Specialist

Collin McCandless presided over the meeting. Fiona Julian recorded the minutes.

AGENDA ITEM: Approval: December 2018 Minutes.

Aimee Addison moved to approve the December 2018 meeting minutes as presented. Nate Meehan seconded the motion. The motion was approved 9:0.

AGENDA ITEM: Discussion: Updates on USFS Large Wood Placement

Collin explained that despite the partial government shutdown, Tom Snyder from the USFS is working and will be attending the Truax Island tour as one of the project reviewers. Collin stated that the public comment period for the project has closed and that he has been asked to meet with Lance Gatchell and Nikki Swanson to discuss the findings. Collin reported that Lance & Nikki asked to attend and present at the next Board Meeting. The Board response was agreeable to this.

AGENDA ITEM: Discussion: Update on Bowers Rock Process

Collin shared that he had just received an email from the SAM administrators today that provided the information needed to move forward with updating the Executive Director information on record which is required to receive federal funding through OWEB over \$140k. Collin explained that Fiona was able to notarize the letter and that it was completed and returned same day, however the review process takes one month with a potential 3-8 months before a response is expected. June is the deadline for the Bowers Rock project to start but Collin stated that there are funds that could be utilized in the interim if need be to allow the project to begin on time. Collin explained that the project needs to go through the HIP IV process and he has been working with RDG, OPRD, and BPA to get the project specifications submitted. Dee Swayze asked

if the site has been inspected by the State Parks archeology department and Collin responded that this is part of the process as it is a culturally significant site. Collin stated that a final step this week is for him to meet with a Fish Biologist with BPA. George Pugh inquired about turtle habitat at the site to which Collin replied that they haven't encountered any yet at Bowers, but have at Truax Island and is working with Cris to determine if the species is native or not.

AGENDA ITEM: Questionnaire: To Guide DEI Component of Board Retreat

The board members each completed an anonymous questionnaire to gather information regarding the board's understanding and support of DEI initiatives. These were passed back to Fiona for compiling.

AGENDA ITEM: Update: MMT Application for Shared Stakeholder Engagement & Community Coordinator

Collin shared that different Watershed agencies in the mid-Willamette have been discussing their needs to improve collaboration, networking and DEI efforts and that the reasoning behind the position is to have a person that can assist and connect our different agencies in productive ways. The other agencies had begun the proposal, but reached out to CWC to join the collaborative effort and to assist with writing the grant for the position. Collin shared that there is MMT funding available for trainings and that a grant for \$40k has been applied for. The position would report to Kristin at Luckiamute WC. Collin passed the grant application around for the board to review and offer feedback. Matt Mellenthin asked if there could be stakeholders that may be opposed to this and Collin explained that DEI is a necessary component of the work we are doing in order to ensure we are reaching all the communities in our service area and that it is part of many grantor applications. Collin quoted Kathleen Guillozet stating that if we cannot tell the whole story of our watershed, then we are not including everyone.

AGENDA ITEM: Review: Job Description for Outdoor School Coordinator

Collin presented on behalf of Kristen and Savannah that our Education Program is looking to hire a seasonal Coordinator. The job description was passed around for the board to review, and it was explained that the position will be 24hrs/week and offers a \$5500 stipend. Collin announced that the position will be advertised starting mid-January and applications will be accepted through the end of February. Aimee Addison asked where the funding for this is coming from which Collin replied they are Measure 99 funds. John Joiner suggested that the position could be filled by a college student but Collin explained that the timing of the Outdoor School sessions and camps conflict with finals week. Heather Medina Saucedo offered that this would be a good opportunity to reach out to diverse groups and organizations as part of our DEI efforts. Aimee suggested providing the job posting in Spanish also which was accepted as a good idea but Heather brought up that translating alone is not enough to qualify for DEI. Matt asked what shortcomings for the program were identified last year to which Collin responded that overnights were sometimes a challenge with Savannah going above and beyond to accommodate and fill-in. Collin announced that he and Savannah are both enrolled in the BEETLES training they were invited to attend, along with a few other groups. Aimee shared that we could include a budget for equipment in our education program funding request.

AGENDA ITEM: Discussion: Truax Island Review Tour 1/11/2019

Collin reminded the board that the tour is this Friday at 10am and will send out the details for those wishing to attend. Collin explained that Cris will be leading the tour, and that Cris has been working on all the preparations and has a strong presentation. Collin asked the board if they would have any additional questions around blackberry patch/gravel pit area and Matt suggested just discussing the potential of the site. Nate suggested that it could be considered an "untreated reference area." John shared that he believed many people would want the site secured before the project began. Jim Wagner asked if the aggregate removal in the near future will have any impact on the area around it to which Collin responded it would not and that we have letters of support from the project designers and believed the area will insulate the restoration efforts.

AGENDA ITEM: Additional Information

- Christmas for the Calapooia project was raised with the board sharing various concerns around the potential for pesticide leeching and invasive pests, highlighted by Nate Meehan's ODF flyer regarding Elongate Hemlock Scale which could present an exotic pest threat. The board voted unanimously to cancel the project 9:0.

Meeting was adjourned at 8:15pm. The next Calapooia Watershed Council meeting will be held at the Brownsville Community Room on Wednesday February 13th 2019 at 7pm.

READ AND APPROVED by the Board of Directors on _____, 2019.

Secretary