



Calapooia Watershed Council held their regular bi-monthly Board of Directors meeting on Wednesday, February 14th, 2024 at the Brownsville Public Library.

The following members of the Board of Directors were present:

Mark Running Jim Merzenich John Joiner Jim Wagner Sharon Crowley
Shannon Richardson Matt Mellenthin

The following were also in attendance:

Collin McCandless, Executive Director

Fiona Julian, Operations Coordinator

Collin McCandless presided over the meeting. Fiona Julian recorded the minutes.

AGENDA ITEM: Approval of December 23 Minutes. Motion to approve the minutes passed unanimously.

AGENDA ITEM: Q2 Financials Approval (attached) . Dee motioned to approve the Q2 financials. Jim M seconded the motion. The motion passed unanimously.

AGENDA ITEM: Program Updates

- Education

Collin presented a slideshow update prepared by Kristen Daly, Youth Education Program Manager (attached) and stated that the Urban Ecology program was part of the recent NOAA grant application. Mark requested a breakdown of a typical UE day, Collin explained the daily structure and activities, which included making models of how watersheds and water filtration works. Shannon added that one great aspect of the program is the wrap-around services the program is a part of which create adult familiarity, strengthening support and deeper program impact. Shannon added that there are several returning educators for the upcoming season, and one educator from last year was hired at SSWC as they look to start an UE program in their service area. In reference to the Albany Public Library summer program, Fiona said that it reaches the wider community which helps increase awareness and impact. Collin discussed the need for new sources of funding for the program and invited board members to help with grant writing and sourcing.

- Restoration

Collin presented a slideshow he had prepared regarding the two NOAA applications for Fish Passage, and Transformational Habitat, and the proposed projects for each grant (attached). Collin explained that after a previous unsuccessful application, the MVRC had received additional information and advice as to how to improve it. John asked for clarification about river mile access and Collin showed on a map the way they are counted. Jim asked about habitat restoration on the middle Calapooia and if any more was planned. Mark responded that a lot of work had been previously done, and the focal point of our work is currently on mainstem Willamette. Dee asked if there were any CREP or small projects on the horizon, and Collin stated there had not been any done in a while due to focus on other projects but mentioned he is hoping to propose a third phase to Tub Run and begin discussions with the landowner. John asked if the project sites are viewed as annual floodplain, and Collin responded yes and there had been a lot of berm removal. John

asked if there was any hazardous soil at the sites. Collin explained there was, but the area was considered successfully mitigated and fenced off.

AGENDA ITEM: Other - Jim M requested an agenda item for a Wildfire Coordinator meeting as there was state money available for landowners for wildfire mitigation which SSWC and NSWC had applied for, and asked why CWC had not also applied. Shannon explained that the funding has to be requested from the state by the landowner who then asks for a Project Sponsor (local Watershed Council or other nonprofit) for the Fuels Reduction Program, and that it's not always successful as there is different thresholds of criteria that has to be met by the landowner. Jim stated it seemed like poorly written legislation, Shannon agreed and stated there may be a different avenue for Jim's property concerns and that the Community Wildfire Protection Plan (CEPP) is waiting to be adopted.

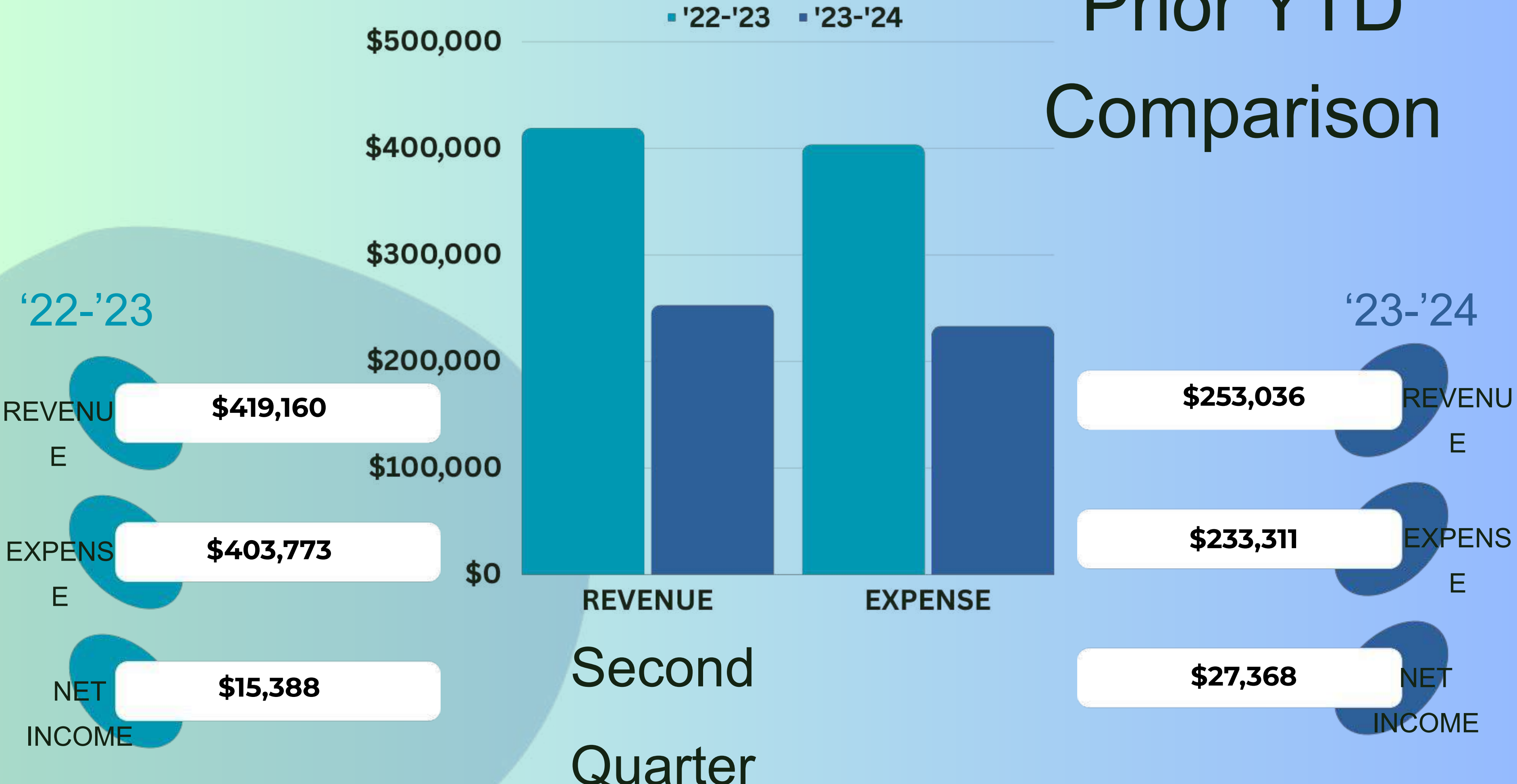
John stated that the proposed local solar farm is of interest due to surface water contamination with metal shedding in run-off and the impact of bird migration. Collin stated it would be great to find a local expert to come and discuss with us, and asked the board to try and find someone.

The meeting was adjourned at 6:25pm

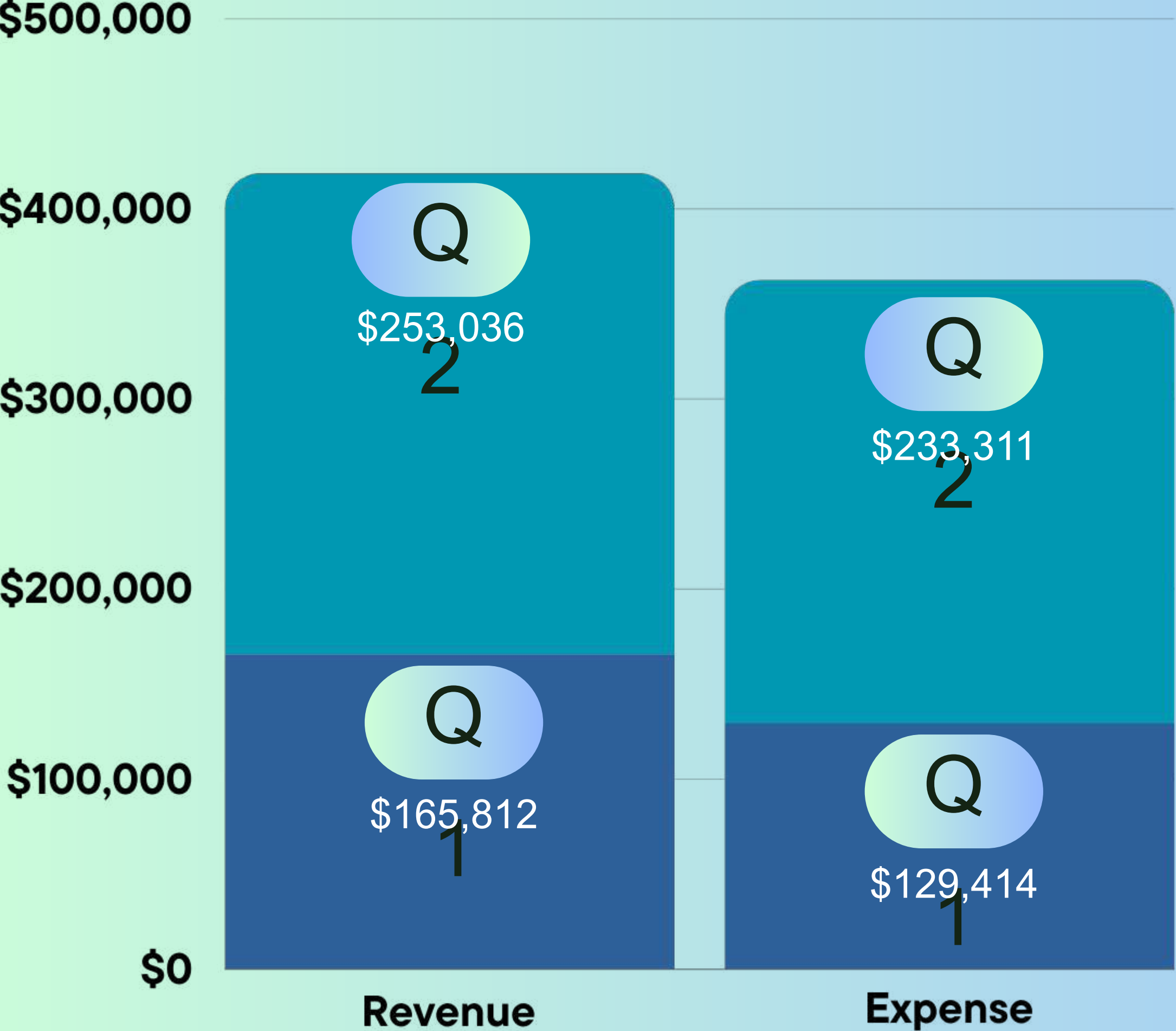
2nd Qtr Financials '23-'24



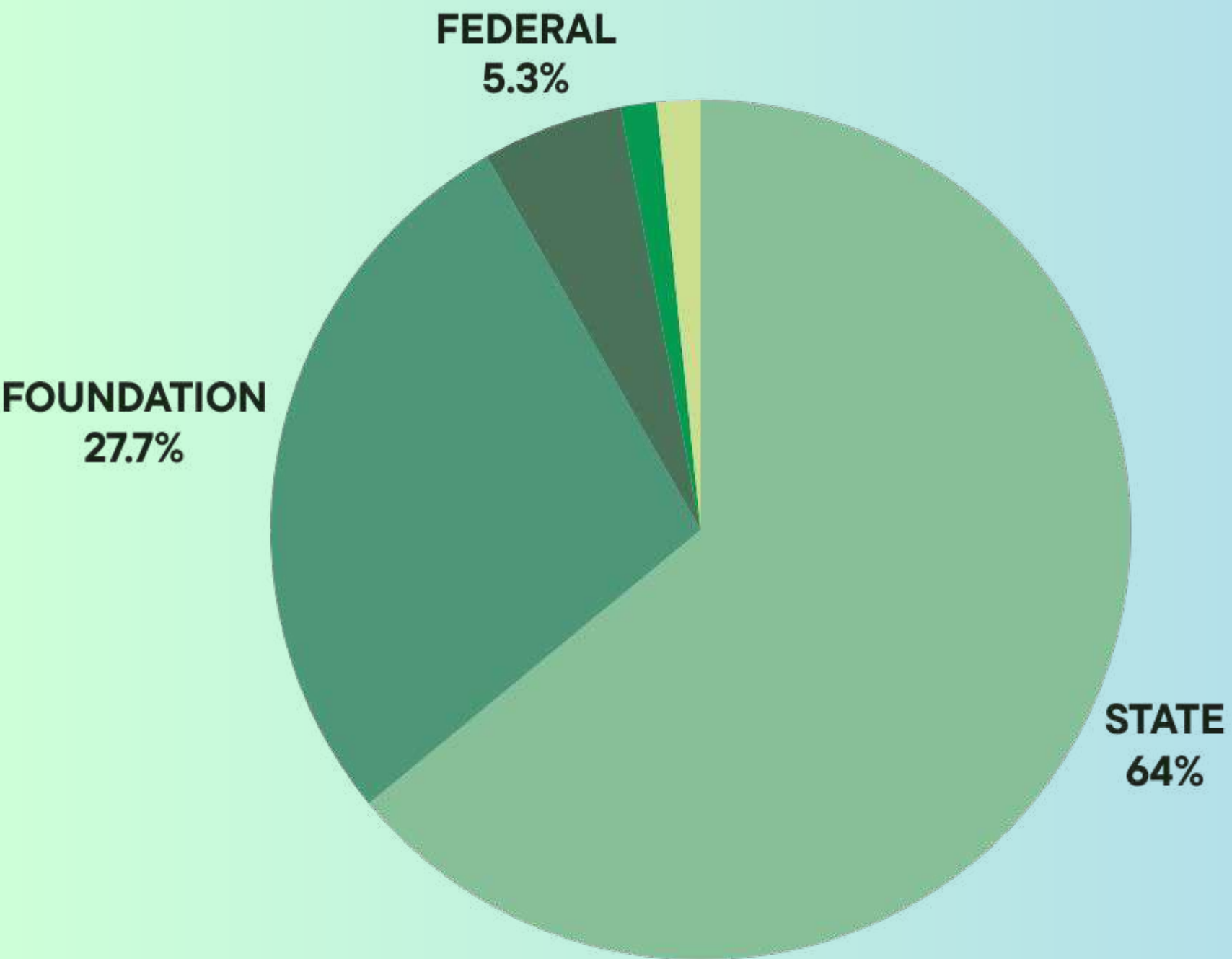
Prior YTD Comparison



Q1, Q2
Comparison
23-24

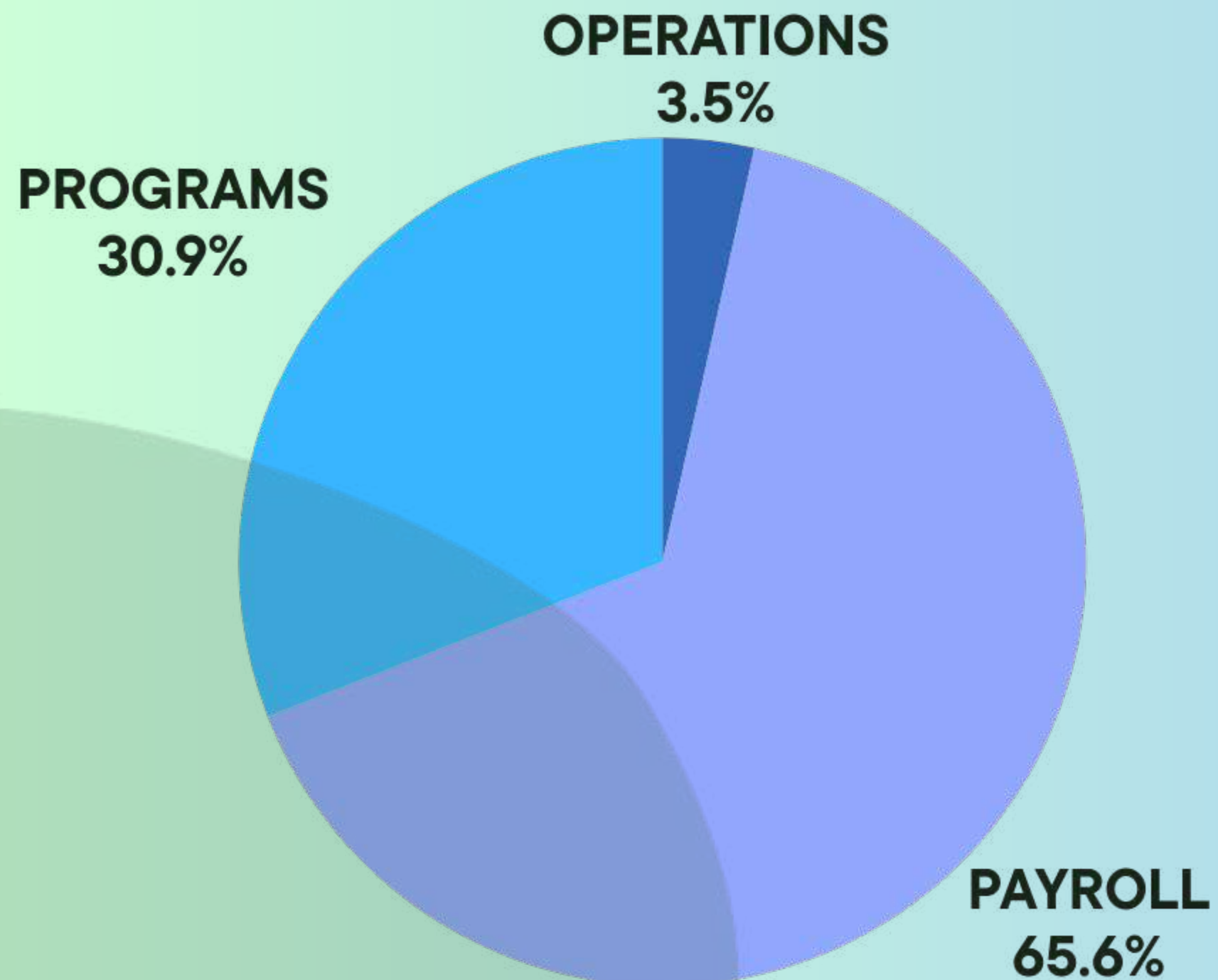


REVENUE



\$163,721	STATE GRANTS
\$70,771	FOUNDATION GRANTS
\$13,052	FEDERAL GRANTS
\$3,443	SERVICE INCOME
\$4,200	OTHER INCOME
\$253,036	

EXPENSE BY CATEGORY



\$71,495

PROGRAMS

\$151,525

PAYROLL

\$8,502

OPERATIONS

\$233,311

EXPENSE BY DEPT

ADMIN
27.1%

EDUCATION
34.9%

RESTORATION
38%

\$62,739

ADMIN

\$80,929

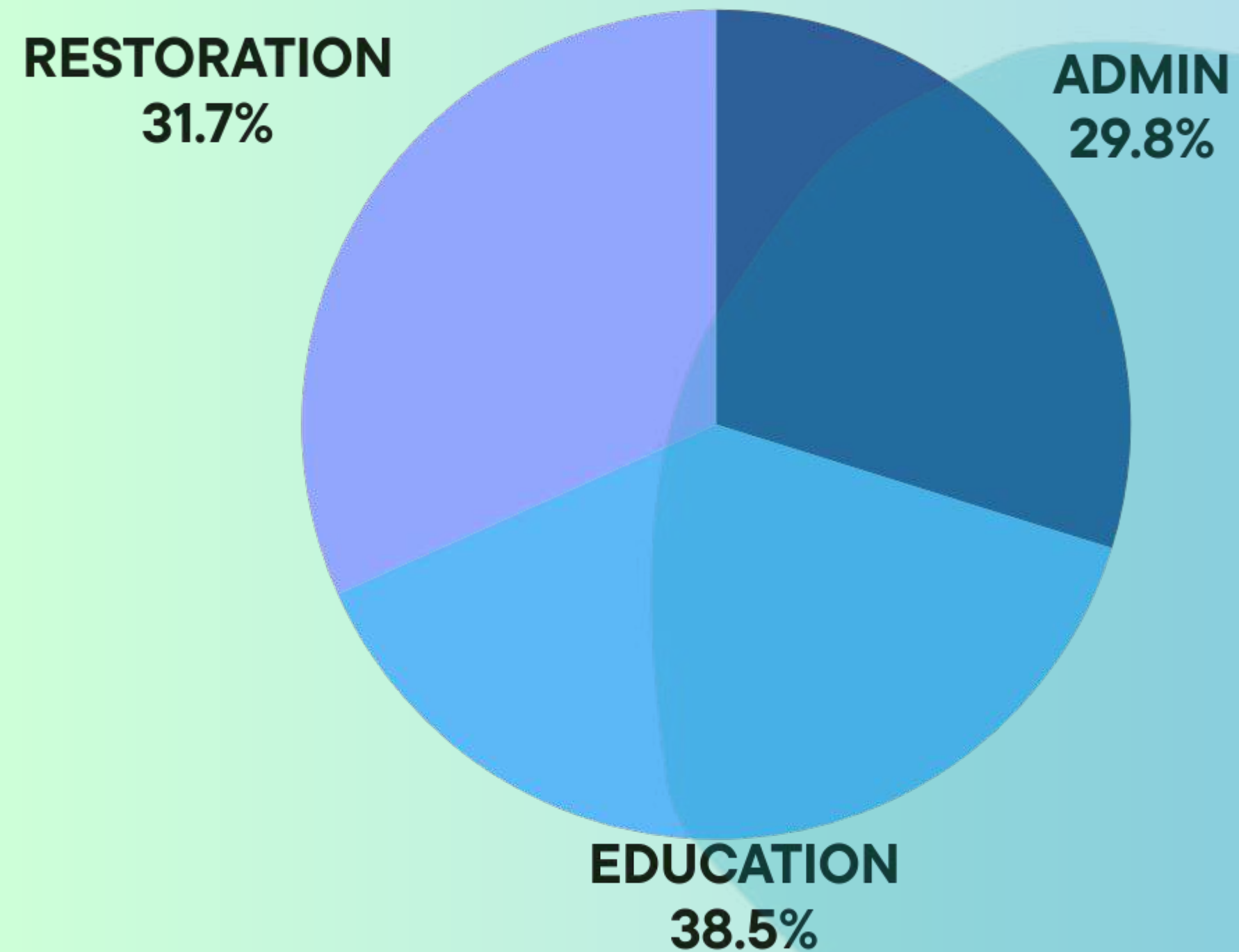
EDUCATION

\$88,070

RESTORATION

\$233,311

PAYROLL BY DEPT/ACTIVITY



\$45,160	ADMIN
\$58,286	EDUCATION
\$48,016	RESTORATION
\$151,462	

Financial Statements

Profit and Loss Q2 23-24

	Jul - Dec 23
Ordinary Income/Expense	
Income	
41000 · DONATIONS	
41002 · Unrestricted	4,880.00
Total 41000 · DONATIONS	4,880.00
42001 · GRANTS	
42000 · Federal Grants	13,051.54
43000 · Foundation Grants	70,771.36
45000 · State Grants	163,720.89
Total 42001 · GRANTS	247,543.79
45100 · Interest & Dividends	612.67
Total Income	253,036.46
Gross Profit	253,036.46
Expense	
62000 · OPERATIONS	
62103 · Equip Rental and Maintenance	215.10
62117 · Liability Insurance	859.33
62118 · Dues/Subscriptions/Fees	
62105 · Bank Fees	27.17
62118 · Dues/Subscriptions/Fees - Other	860.61
Total 62118 · Dues/Subscriptions/Fees	887.78
62200 · Printing and Copying	0.00
62203 · Office & Storage Rent	5,246.96
62204 · Utilities	1,292.66
Total 62000 · OPERATIONS	8,501.83
62206 · miscellaneous Expense	129.12
63000 · PAYROLL EXPENSES	
63200 · Staff Wages & Salary	124,619.86
63300 · Employee Benefits	10,500.59
63400 · Payroll taxes	12,047.30
63500 · Worker's Comp.	248.70
63600 · Payroll fees	587.00
63800 · SIMPLE IRA	3,360.81
63900 · Employee Life Insurance	161.06
63000 · PAYROLL EXPENSES - Other	0.00
Total 63000 · PAYROLL EXPENSES	151,525.32
65000 · PROFESSIONAL SERVICES	
65500 · Fiscal Management/CPA	481.25
Total 65000 · PROFESSIONAL SERVICES	481.25
66900 · Reconciliation Discrepancies	1,178.73
70000 · PROGRAM EXPENSES	
70002 · Contract Services	47,952.19
70003 · Travel	7,933.83
70005 · Materials & Supplies	5,624.26
70009 · Other Costs	9,984.62
Total 70000 · PROGRAM EXPENSES	71,494.90
Total Expense	233,311.15
Net Ordinary Income	19,725.31
Other Income/Expense	
Other Income	
80001 · IN-KIND INCOME	4,200.00
80002 · SERVICE INCOME	3,442.75
Total Other Income	7,642.75
Net Other Income	7,642.75
Net Income	27,368.06

Balance Sheet Q2 23-24

ASSETS	
Current Assets	
Checking/Savings	
10000 · BANKING	
10001 · Umpqua Checking	9,319.26
10002 · Umpqua Money Market	280,166.39
10004 · Linn Co FCU Checking	5.00
10005 · Linn CO FCU Savings	25.15
10006 · Linn Co FCU Money Market	22,961.47
11900 · Petty Cash	242.62
11999 · In-Kind Clearing	1,800.00
Total 10000 · BANKING	314,519.89
Total Checking/Savings	314,519.89
Accounts Receivable	
11000 · Accounts Receivable	86,571.92
Total Accounts Receivable	86,571.92
Other Current Assets	
12001 · OTHER CURRENT ASSESTS	
12200 · Prepaid expenses	3,015.50
12400 · Employee advance	7,793.69
Total 12001 · OTHER CURRENT ASSESTS	10,809.19
Total Other Current Assets	10,809.19
Total Current Assets	411,901.00
Fixed Assets	
15000 · FIXED ASSETS	
15100 · Office Furniture & Equipment	
15999 · Accumulated Depreciation	-6,556.31
15100 · Office Furniture & Equipment - Other	-63.00
Total 15100 · Office Furniture & Equipment	-6,619.31
15000 · FIXED ASSETS - Other	7,411.55
Total 15000 · FIXED ASSETS	792.24
Total Fixed Assets	792.24
TOTAL ASSETS	412,693.24
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
13000 · CREDIT CARDS	
13200 · Umpqua Community Visa	1,922.47
Total 13000 · CREDIT CARDS	1,922.47
Total Credit Cards	1,922.47
Other Current Liabilities	
24000 · PAYROLL LIABILITIES	
24020 · State PR Tax Liability	57.00
24030 · Federal PR Tax Liability	0.12
24050 · Health Insurance	12.00
Total 24000 · PAYROLL LIABILITIES	69.12
Total Other Current Liabilities	69.12
Total Liabilities	1,991.59
Equity	
32000 · Unrestricted Net Assets	383,333.59
Net Income	27,368.06
Total Equity	410,701.65



End



Education Updates Winter 2024



Hikes with Jackson Street, Youth Watershed
Councils, Urban Ecology & Summer Planning



Hikes with Youth from Jackson Street

- McDowell Creek Falls
- Chip Ross
- Beazell Forest
- Next: 2/17 Roaring River County Park



Youth Watershed Councils

South Albany:

- Weekly meetings (Mondays)
- Planting scheduled 3/9
- Planning hikes (TBD)
- Planning trip to OSU longhouse
- Social justice work at the school
 - Mural
 - Anti-racism resources
- Kristen attended the PSU Youth Ethnic Studies Conference with students.



West Albany:

- Weekly meetings (Tuesdays)
- Planting with South on 3/9
- Planning hikes
- Making native seed bombs for public properties
- Campus cleanups

Kristen will accompany students from both clubs to the Hatfield Marine Science Day in Newport in April. We will then do a beach cleanup.

Urban Ecology

- Program will run April 22 - May 24
- Emails sent to teachers mid January
- 3 slots remain open!
- 8 schools, 19 classes
- **513 students!**
- Several past educators will join the team again for UE 2024!

Day/ Date		School	Teacher	# of students
Mon	04/22			
Tues	04/23			
Thurs	04/25	Central Linn	Davis	55
Fri	04/26	Timber Ridge	Puga	30
Mon	04/29	Timber Ridge	Starr	30
Tues	04/30	Timber Ridge	McKinnney	30
Thurs	05/02	Timber Ridge	Andersen	30
Fri	05/03	Timber Ridge	Moen	30
Mon	05/06	Periwinkle	Zemba	25
Tues	05/07	Periwinkle	Wolf	25
Thurs	05/09	Periwinkle	Nichols	25
Fri	05/10	Oak	Straub Turnbull	44
Mon	05/13	Tangent	Bucks	17
Tues	05/14	North Albany	Blaine Koontz	55
Fri	05/17	Sunrise	Kester	45
Mon	05/20			
Tues	05/21	Liberty	Gray	24
Thurs	05/23	Liberty	Susnik	24
Fri	05/24	Liberty	Nazarian	24

Summer!!

Snorkeling

- Several groups already scheduled:
 - Jackson Street
 - Linn County Juvenile Detention Enrichment Group
 - Benton County Juvenile Detention Enrichment Group
 - Ophelia's Place
 - OSU New Beginnings for Tribal Students camp
- We hope to include the OSU Environmental Leadership for Youth camp

Library Partnership

- Program fully scheduled
- This is our 3rd year of this program, which is part of the Library Summer Reading Program.
- Theme this year is bugs, so some of our activities will change (but not all!)
- Program runs every other Monday from June 10 - Aug 19

Date	Topic	Activities
June 10	Preschool Tree Explorations	Meet a tree, bark/ leaf rubbings, bug hunt, build a bug, wood cookies
June 24	Macroinvertebrate (and fish) hunt	Explore the Willamette & Calapooia Rivers; collect and observe small insects (and fish)
July 8	Butterflies	Decorate planters & plant native flower seeds, build butterfly watering stations
July 22	Nature Art	Sunprint art, wood cookies, leaf stamps, butterfly art, fish prints, nature paint brushes
Aug 5	Owl Pellets	Dissect owl pellets and seek out small bones to see what the owl's been eating. Alternative activities available
Aug 19	Macroinvertebrate (and fish) hunt	Explore the Willamette & Calapooia Rivers; collect and observe small insects (and fish). Some activities from prior events also available

What else?

Grants:

- We applied for funds from the Reiman Foundation (pending), and Panera Bread (not awarded)
- We will be submitting applications to the Nike Community Foundation, American Fisheries Society & Gray Family Foundation (with the SSWC) this month.
- **Seeking assistance with grants!**

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- Partnership with Memorial Middle School AVID classes
 - We will work with them to do community service projects around the school and around town.
- South Albany HS Career Day
- Lincoln Elementary Bilingual STEAM night
- Continued correspondence with 5th grade teachers to try to fill all UE slots
- Continued grant work
- Continued work with Gladys (1-2 months remaining)

COLLIN'S UPDATE

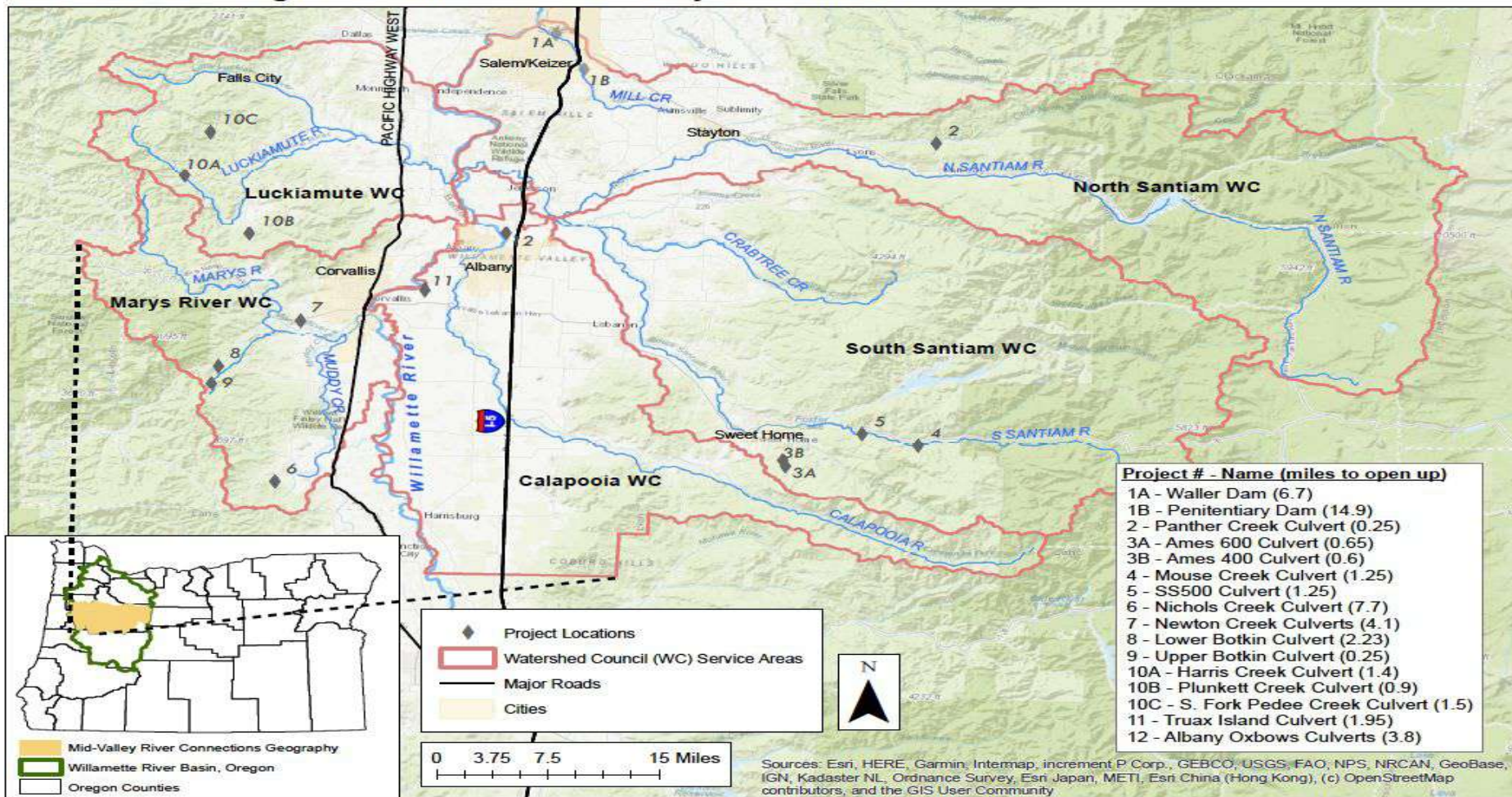
NOAA Fish Passage, NOAA Habitat

NOAA FISH PASSAGE: SUBMITTED 10/16/23!

- Total MVRC Ask: \$8,714,968
- CWC: \$1,964,604
 - Truax: \$780,384
 - Oxbows: \$1,185,220
 - PM/Salary
 - Ex: \$142,613
 - RPM: \$182,274
 - OD: \$22,011
 - Edu: \$58,465
- Stats:
 - Barriers Removed: 18
 - Stream Miles provided access: 42.75
 - Project Locations: 12
 - Awesomeness: 100%



There and Back Again: A Salmonid's Tale - Project Locations



WHAT'S THE PLAN?

Truax:

- The failed culvert is a 5' corrugated metal pipe that is undersized. The Culvert has collapsed on its upstream end, trapping debris and creating a complete blockage for fish egress after the crossing overtops.
- Replace with: 26' span x 10' rise x 20' wide, Precast box culvert, full floor in center of road crossing.

Oxbows:

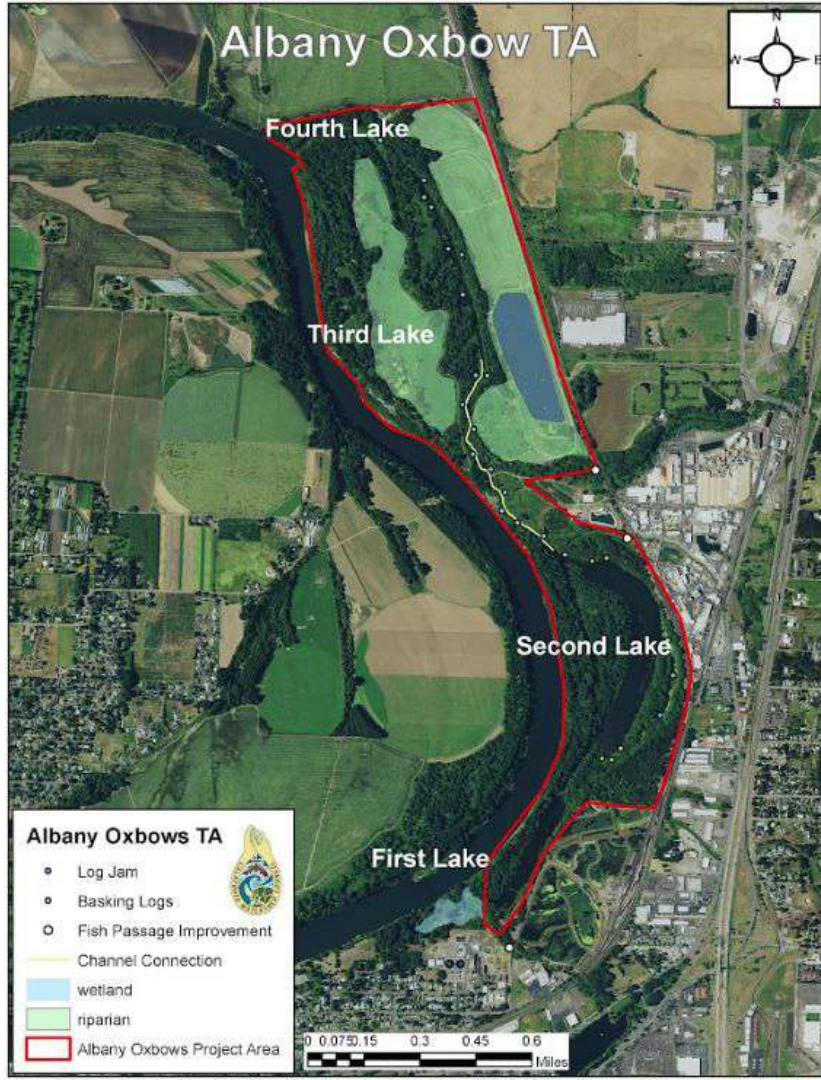
- **Cox Creek: undersized metal culverts**
 - This will be replaced with a 20 ft Span, 10 ft Rise, 20 ft Long - Concrete Box Culvert with headwalls, wingwalls
- **Central Floodplain: two undersized, underperforming concrete box culverts**
 - This will be replaced with a 20 ft Span, 10 ft Rise, 20 ft Long - Concrete Box Culvert with headwalls, wingwalls
- **Murder Creek: three underperforming concrete culverts**
 - 15 ft Span, 6 ft Rise, 20 ft Long - Concrete Box Culvert

NOAA'S TRANSFORMATIONAL HABITAT REST. SUBMITTED! 11/17/23

- Total MVRC Ask:\$9,951,605
- CWC Is Lead Applicant
- CWC: \$1,890,316
 - Oxbows: \$1,890,316
 - PM/Salary
 - Ex: \$92,702
 - RPM: \$145,368
 - OD: \$33,919
 - Edu: \$38,764
- Stats:
 - Acres of Floodplain Forest Improved: 726
 - Miles of Stream Habitat Improvement: 28
 - Projects:7
 - Awesomeness: 112%

Fellowship of the Tribes: Transformational Habitat Restoration in the Mid-Willamette (Oregon)







North



South

THE WHAT: 2022 ESTIMATED BUDGET (CONTRACT SERVICES)

		Quantity	Unit Cost	Cost
Construction Costs:				
1.0	Mobilization			\$ 43,300
	Equipment (2 Excavators / Dump Truck / Dozer or Loader / Scraper)	5 each	\$2500 /ea	\$ 12,500
	Job trailer and small Equipment (pumps, tools, etc.)	1 each	\$10800 /ea	\$ 10,800
	Bonds, insurance, contractual obligations	1 each	\$20000 /ea	\$ 20,000
2.0	Site Access & Staging			\$ 19,900
	Improve existing access and staging	1 job	\$2400 /job	\$ 2,400
	Clear work area, stage equipment, and materials	1 job	\$6000 /job	\$ 6,000
	Temporary erosion control fencing and measures	1 job	\$11500 /job	\$ 11,500
3.0	Berm Removal / Floodplain Grading			\$ 1,076,420
	Berm removal and floodplain grading with on-site disposal	35000 cy*	\$28 /cy	\$ 980,000
	Floodplain Roughness Treatment	800 each	\$45 /ea	\$ 36,000
	Floodplain Revegetation	6 acre	\$10070 /acre	\$ 60,420
4.0	Construction Site Reclamation, Seeding/Mulching, and Demobilization			\$ 28,050
	Erosion control seeding and mulching of staging / stockpile and disturbed areas	3 acre	\$6950 /acre	\$ 20,850
	Equipment/Site demobilization	4 each	\$1800 /ea	\$ 7,200
	* Neat Line Estimated Volumes			
Opinion of Probable Implementation Cost =				\$ 1,167,670
Opinion of Probable Implementation Cost +20% =				\$ 1,401,204