



Calapooia Watershed Council
Board of Directors Meeting Minutes

The Calapooia Watershed Council held their monthly Board meeting on Wednesday, March 10th, 2021 via Zoom teleconferencing.

The following members were present:

John Joiner	Jim Wagner	Matt Mellenthin	Mark Running	Dee Swayze
Rick Jones	David Lawlor	Aimee Addison (joined late)		

The following members were absent:

Jim Merzenich Nate Meehan

Also in attendance were:

Collin McCandless, Executive Director
Fiona Julian, Operations Coordinator
Kristen Daly, Youth Education Program Manager
Sarah Norton, Outdoor School Coordinator
Katie Kaiser, Outdoor School Assistant

Collin McCandless presided over the meeting. Fiona Julian recorded the minutes.

AGENDA ITEM: Approval of February Board Meeting Minutes

Jim Wagner moved to approve the February minutes. Dee Swayze seconded the motion. The motion passed 7:0.

AGENDA ITEM: Financials

Collin informed the board that Aimee has now been granted access to QuickBooks as discussed at the last meeting. Collin explained that Luckiamute WC shared their Treasurer Report which features graphs to create a visual display of the information as previously requested by Jim Wagner. Dee moved to approve the financials. David seconded the motion. The motion passed 7:0.

AGENDA ITEM: Board Member Elections Aimee Addison, Rick Jones, Mark Running and Matt Mellenthin are up for reelection.

Collin explained that per the By-Laws, elections are organized and discussed by the Elections Committee, however due to maintaining social distancing and busy schedules Collin suggested that an anonymous ballot be provided to members to cast their votes. Matt asked if there has been any discussion with the members up for reelection as to whether or not they are wanting to remain on the Board and in their positions. Mark clarified that there were two issues at hand; Board Member elections and Officer position elections. David concurred that it was important to ensure the members are seeking reelection. John stated that the vote is for Board membership, which Fiona confirmed. [Aimee Addison joined the meeting at this point] Aimee asked if the members had been called ahead of time to confirm their willingness to continue on the Board. Collin stated they had not, but that he would email the relevant members in the morning to determine intentions and then issue the anonymous ballot form via Google.

Collin mentioned that Peter James, a prospective new Board member was unable to attend the meeting but will be at the next meeting, and is already stepping into the role by helping secure access permits for CWC and ODFW, as well as helping with new grant initiatives. Collin shared that Peter has done previous steelhead surveys and is eager to do more with Cris and himself. Collin stated that once the Board has had the opportunity to meet with Peter he will send out the election form.

Education Program Updates

Aimee asked Kristen if she was planning on applying for the Pacific Power Foundation STEM grant due next week. Kristen said she was not aware of the grant but would certainly submit an application and thanked Aimee for telling her about it. Aimee continued that the application was simple and the top grant range

was \$10k, but the average award was between \$2500-\$5000 as best she could recall. David added two other grant deadlines were approaching; Meyer on 19th April and Collins on 22nd April. David continued that The Burning Foundation has a LOI grant application due 26th March and was also a simple application. David encouraged everyone to check out the website (fdnweb.org/burning) for more information.

Collin introduced the new Outdoor School Assistant, Katie Kaiser. Katie provided an introduction about her education and experience with education and environmental science and that she was very pleased to be a part of the team. [Fiona has posted Katie's bio on the website and social media.]

Sarah provided a slideshow CLSD ODS Update which reviewed the program, schedule, and curriculum. Collin explained that Sarah had done a fantastic job to work with CLSD who due to teacher changes, almost discontinued their participation in the CWC ODS Program this year after a long history. Collin continued that CLSD requested Sarah provide multiple program models for them to choose from in a short period of time, which Sarah successfully did. Collin and David congratulated Sarah on this good work.

- **Decision:** CWC will keep our OSU internship(s) to continue our strong relationship with the program. If interns are 1) unable to get vaccinated in time or 2) unwilling to vaccinate... do we limit them to online participation

Mark asked if there will be counselors for ODS this year and Kristen responded no, just interns. Mark mentioned that the students won't be vaccinated. Matt asked if there were any guidelines issued by the school districts to which Sarah replied that she would check with schools but no best practices had been released. Sarah explained that precautions will be taken and that interns will remain with their cohort for the duration. Mark mentioned that it will be outside and everyone will be masked. Matt stated he thought it would be a slippery slope to require the interns to be vaccinated. Kristen clarified that her concern was regarding liability and just wanting to ensure we are covered should an intern contract Covid at ODS. Matt asked what GAPS policy was. Aimee explained there was no policy but that everyone who enters a school district building has to complete a barcoded questionnaire each time. Aimee added that the iRun For Kids event on Sunday just

requires an online Covid release form, and offered to share this with Kristen. Jim asked if any part of the ODS program was online. Sarah responded it was, and that the program is a hybrid of in-person and remote activities. Jim wondered if the intern could be assigned the online work if they were not vaccinated. Mark suggested that we follow the school district's lead regarding requirements. Matt agreed it would be beneficial if someone already has a template we can adapt. Mark stated that we should follow the school's protocols and have them sign a release. Collin recapped that no decision will be made at this meeting as new information will follow.

Other

Collin stated he wanted to plug Cris, and reminded all of the Project Committee meeting is coming up on the 16th where Cris will update about all the projects and provide a report on Japanese Knotweed which has started popping in the watershed. Collin stated that OWEB will be releasing funds OSWB that were initially off the table due to low revenue due to Cv-19. The grants will likely go to the areas most affected by the Holliday Fire.

Jim reminded everyone of his student tour at Bowers Rock on April 23rd, and explained that besides the biological and ecological engineering students, there may be a couple of faculty members in attendance also; a retired biologist from the East Coast and John Selker who is program faculty. Jim explained that this was a diverse group of students who were eager to learn about habitat restoration, and that this is a great opportunity to provide some education about watershed science and what happens along the Willamette and Why. Collin expressed his enthusiasm for attending this tour.

The meeting was adjourned at 5:50pm.

Read and Accepted by the Board of Directors _____
on _____